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Offices in
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November 10, 1998

Ms. Judy Navarro
Investigator
U.S. Equal Opportunity Employment Commission
Baltimore District Office
10 S. Howard Street, 3rd Floor
Baltimore, Maryland 21201

Dear Ms. Navarro:

We represent Kathy Koch to evaluate the circumstances of her employment and abrupt termination in connection with her complaint about the gender-biased hiring practices of LA Weight Loss. In the course of that representation, we communicated with outside counsel for LA Weight Loss from May 1, 1998 to June 8, 1998 on the occasion of their offer of a \$5,000 settlement rejected by Kathy Koch. The last communication with outside counsel was on July 7, 1998 and regarded corporate documents that Ms. Koch had discovered were still in her possession.

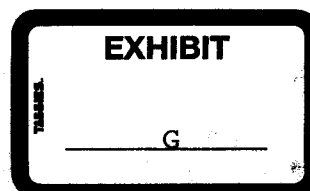
The enclosed copy of our letter of July 7 explains the circumstances under which the documents were discovered and returned. These documents included: tracking sheets with names and phone numbers of people Ms. Koch interviewed, applications for employment submitted to Ms. Koch including those of male applicants, telephone instructions of sales employees, Ms. Koch's critiques of employees' telephone performance, Ms. Koch's time sheet, a letter of resignation of a person trained by Ms. Koch, a fax from Ms. Koch to her supervisor regarding testing, and Ms. Koch's work schedule for March 1998.

If I can be of further assistance please call, 410-347-7323.

Sincerely,

Pamela J. White BJA
Pamela J. White

PJW/tmb
Enclosures
cc: Ms. Kathy C. Koch (w/enc.)



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July 7, 1998

VIA FEDERAL EXPRESS

David E. Landau, Esquire
Wolf, Block, Schorr and Solis-Cohen LLP
Twelfth Floor Packard Building
111 South 15th Street
Philadelphia, PA 19102-2678

Re: L.A Weight Loss Centers, Inc.'s Unlawful Termination of
Ms. Kathy Koch's Employment

Dear Mr. Landau:

Kathy Koch recently has proceeded to lodge her charge with the EEOC and, contemporaneously with that effort, to review her notes and records for documentation relevant to her charge.

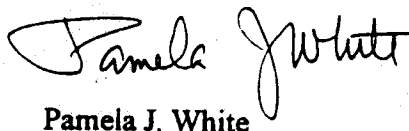
As you know, Ms. Koch's termination from employment in L.A Weight Loss's personnel department came abruptly and without prior notice. She was informed that her position with L.A was terminated - effective immediately - and was told to vacate the premises. Ms. Koch was extremely shaken and emotionally distraught by this treatment. As instructed, she departed the premises promptly.

While employed with L.A in the capacity of interviewer/trainer, she had been given the responsibility for handling numerous applicant and employee files and records. At the time of her termination, she had some of these records in her possession. Under the circumstances of her termination, she did not think to return the records prior to her departure.

Ms. Koch has now discovered that documents in her possession may be proprietary in nature. Such documents are now returned to your attention and further transmittal to Ms. Koch's former employer.

Please call me with any questions.

Very truly yours,


Pamela J. White

Enclosures

**Balmar**
Printing and Graphics

In Box —

- ① Telephone Expectations Check List Faxed to Lynne + blanks
- ② Ads tracking sheets - blanks
- ③ Tracking sheets - not blank - Training + meeting sched 3/98
- ④ Employees Personnel file
- ⑤ Copy test from Mary Ann faxed to Lynne for approval
a note asking permission to use this test
- ⑥ Aug 6-8 1997 "Beige" covered LA Weight Loss Centers field service trainer's information sharing workshop
- ⑦ LA Blood Borne Pathogens training manual for OSHA training
- ⑧ Original Blue training manual
- ⑨ service training agenda
- ⑩ First approved corporate test
- ⑪ copy Lynne cross out on

telephone trac'ing list
(2) Eligibility + income plus
fax from Shirley